

FY 2011-2012 CITY OF HOMESTEAD ACTION PLAN

EXECUTIVE SUMMARY

The City of Homestead is now entering its fourth year of entitlement funding. This year, the City anticipates receiving \$723,200 in Community Development Block Grant (CDBG) funds. In addition, the City is also completing administration of the CDBG-R funding and the ongoing work of the Neighborhood Stabilization Program (NSP).

The City initiated a Request for Proposal process in May for non-profit partners and received several responses, each of which was evaluated and determined to be eligible for funding. Two proposals were deemed responsive and will be funded in 2011-2012: American Red Cross and the Homestead Soup Kitchen.

The following is a summary of proposed projects:

Federal Sources of Funding - CDBG (Fiscal Year 2011-2012)

City of Homestead Community Development Block Grant \$723,200

Uses of Federal Funding - CDBG

Activity	National Objective	Amount
Administration	Not Applicable	\$144,640
American Red Cross	LMI Benefit	\$15,000
Homestead Soup Kitchen	LMI Benefit	\$100,000
Infiltration and Inflow Reduction Project (Sewer)	LMI Benefit	\$463,560
Total		\$723,200

Summary of Community Development Activities

The City intends to meet specific community development goals and objectives through the implementation of these projects. All of the projects reflect the community development goals of the City's Consolidated Plan to improve the lives of Homestead's most vulnerable residents.

The primary community development activity identified is the Infiltration and Inflow Reduction Project. This activity is designed to identify and abate the infiltration and inflow of storm water and ground water into the central sewer system. This inflow is eventually processed at the central sewer plant, which is problematic because the plant is at capacity and cannot continue to treat non-sewage water flow. All of the work will be focused in low income areas in the western portion of Homestead. A more detailed explanation in the community development narrative.

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GENERAL QUESTIONS

Assistance will be provided community-wide to the LMI and LMI Special Needs residents of Homestead. The majority of funding is directed to the Infiltration and Inflow Reduction Project in Census Tracts 0110202 and 0110300, both of which are mostly low income. CDBG funds were allocated according to greatest need, eligibility of projects, readiness to proceed, community acceptance, and accordance with the City's Consolidated Plan and overall goals. In the case of the non-profit applications, criteria were established through a Request for Proposal (RFP).

The City will assist the selected non-profits and social service agencies according to their applications and will work with these groups to address underserved needs, as reflected in their application packages.

Managing the Process

The City of Homestead is the lead agency. Within the City of Homestead, the Finance Department coordinates all housing and community development activities. In addition, the City employed consultants to assist in the identification of projects, public meetings, and document preparation. The City will continue to facilitate cooperation between local and state social service agencies. The City does not fund any other partners to assist in the administration of the CDBG program.

Citizen Participation

The City of Homestead conducted a number of public meetings and published notices to encourage citizens input. Following is a timeline and summary:

May 1, 2011:

An advertisement was published to notify the public of the availability of funding and a public meeting.

May 11, 2011:

A public meeting was held at 5:30 pm in Homestead City Hall for the following:

- To ascertain comments regarding community development needs,
- Notice of Funding Availability for Public Facilities, and
- Discussion of Impediments to Fair Housing.

Mailing:

Notification of Funding Availability Notices were mailed directly to non-profit organizations to advertise the availability of funding and the public meeting.

May 31, 2011:

Applications were due for non-profit projects. Two applications were received and were approved for funding.

July 1, 2011: Advertisements summarizing the Action Plan are published listing two proposed non-profit projects and Infiltration and Inflow Reduction Project as CDBG projects for FY 2011-2012. The advertisements summarizing the Action Plan were published in the Miami Herald and the South Dade News Leader.

Public comment period begins July 1, 2011. A notice of proposed projects is posted in both English and Spanish on the City of Homestead's website. Spanish and Creole-speaking personnel with the City of Homestead are available to provide translation services. The Action Plan is also posted on the city website.

August 2: Public comment period ends.

August 2: Public comments are solicited and Action Plan is adopted by City Council at a public hearing.

August : Plan submitted to HUD.

At this time, no comments have been received that were not accepted or that expressed concerns or problems with the proposed Action Plan or other related matters.

Institutional Structure

The City is in its fourth year of entitlement funding. In order to facilitate greater efficiencies, the City is working with HUD and its consultants to establish correct procedures for programmatic implementation of HUD programs. Among the most pressing items is the development of procedures for monitoring subrecipients. The CDBG program represents the first time the City has employed the use of subrecipients using Federal funds. Because of this, the City has developed procedures using Federal guidelines to monitor the subrecipients.

However, unlike subrecipients in other communities, Homestead's community partners do not receive funds directly to carry out activities. Instead, the City pays for the activities directly to vendors—funds are not distributed directly to the subrecipients. This relieves the subrecipients from onerous, additional financial tracking and assures the City that the funds are being distributed correctly. The exception is public services, but at this time there is only one small public service CDBG activity funded with the American Red Cross. It was funded previously, however, the new application represents an increase in a public service.

Monitoring

The City of Homestead has identified several projects that will be carried out by non-profit organizations. In order to ensure accountability, the City has developed a

Subrecipient Agreement outlining roles and responsibilities. The City will retain all Federal funds prior to disbursement to Subrecipients to ensure that program conditions are met.

In addition, the City has developed a subrecipient monitoring plan, which is part of the CDBG Procedures Manual. The City will conduct regular site visits to ensure that improvements funded through the CDBG program are used as intended.

Lead-Based Paint

As stated in the Consolidated Plan, the City will continue to rely on Miami-Dade County's Health Department to address this issue. The County's efforts to educate the citizenry and mitigate lead-based paint poisoning has resulted in a dramatic drop in cases of lead-based paint issues. Most of the housing stock in Homestead is either new or has had substantial renovations since Hurricane Andrew in 1992. Therefore, compared with older metropolitan areas in the US, the incidence of lead-based paint in Homestead is relatively low. Nonetheless the City and its contractors comply fully with lead based paint regulations.

The City has encountered lead-based paint issues in several homes that have been purchased through NSP. These houses are being addressed with lead-abatement procedures, which was included in the bid documents.

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HOUSING

Specific Housing Objectives

The City's housing activities are being undertaken with Neighborhood Stabilization Program funding, of which the City received \$2,887,010 in 2008. The activities undertaken with these funds are described in detail in the NSP Amendment to the 2008 Action Plan. No housing activities are being undertaken with CDBG funds in 2011-2012. At this time, NSP funds have purchased 15 houses. Five of the homes are being awarded to GALATA, Inc. to provide housing for very low income residents, most likely elderly. Two of the five houses are being rebuilt and are 80 percent complete. The remaining three houses have been remodeled.

The remaining 10 are being sold to income-eligible families. Of these, two are pending closings, with 8 remaining to be sold.

The City does not receive a direct allocation of HOME, ESG, ADDI, SHIP, or HOPWA funding. However, a number of these programs operate in Homestead through Dade County and the City encourages it's citizens to apply for these funds.

Needs of Public Housing

The Homestead Housing Authority operates in unincorporated Homestead and serves all of South Dade. It also operates several facilities within the City of Homestead, all of which are specifically targeted to migrant housing. One of the Homestead complexes consists of 34 units on Biscayne Drive, and another has 300 units on Campbell Drive. All are funded under USDA. There are no HUD-funded public housing facilities located within the City limits of Homestead. The Homestead Housing Authority is undergoing a major expansion at this time.

Programs

The Homestead Housing Authority offers educational and enrichment programs to client families with the goal of preparing them to eventually leave subsidized housing. With these programs, families become integrated, more independent and productive members of their community.

Mission

The Housing Authority's mission is to increase homeownership, support community development and increase access to affordable housing free from discrimination. To fulfill this mission, the Housing Authority will embrace high standards of ethics, management and accountability and forge new partnerships--particularly with faith-based and community organizations--that leverage resources and improve HUD's ability to be effective on the community level.

HUD Section 8 Housing Choice Voucher Program

The Housing Authority for the City of Homestead, Homestead Housing Authority is charged with providing safe, secure, sanitary housing for their clients who are participating in the Section 8 Program.

Section 8 Rental Assistance Programs offer rental assistance to persons with low-income who wish to live in homes in the private rental market but cannot afford market rental rates. Section 8 participants pay 30% of their adjusted gross income for rent and utilities. The Housing Authority Assistance Payments Program subsidizes the balance of rent to the property owner.

The Homestead Housing Authority administers approximately 1,820 Section 8 vouchers. With a voucher, a family is able to select a home in the private rental market. If the family chooses to move, the assistance is transferable. All housing must be inspected by the HHA staff and meet HUD Housing Quality Standards.

USDA Rural Development 514/516 Farm Worker Housing Program

The Homestead Housing Authority manages 652 units of the United States Department of Agriculture - Rural Development Farm worker housing units. These housing units are 1, 2, 3 and 4 bedroom units that are in four Housing Centers located at:

- South Dade Center - 300 units in east Homestead
- Harvest Center - 34 units in west Homestead
- Redland Center - 300 units in Leisure City
- Gould's Center - 28 units in Goulds

This program is designed to provide affordable housing to low income households who earn a substantial portion of their income as farm laborers and who either (1) are citizens of the United States, or (2) reside in the United States after being legally admitted for permanent residence.

The Housing Authority is completing a \$12 million renovation of its farmworker housing facility in Leisure City (unincorporated South Dade County) utilizing USDA funding. In 2009, the first phase of this project was completed, with 26 of the 108 units available for occupancy.

In addition to the Homestead Housing Authority, the Miami Dade Public Housing Agency operates an extensive Section 8 program that overlays the Homestead Housing Authority's Section 8 operations. There are no HUD-funded public housing facilities located within the City limits of Homestead.

Barriers to Affordable Housing

As with the previous year, the barriers to affordable housing are changing with the economy. Several years ago, the biggest barrier was affordability, with housing prices rapidly outpacing incomes. Today, housing prices have fallen sharply, but high unemployment and tightening credit requirements from lenders have created a barrier to affordable housing. Fortunately, the City of Homestead received an allocation of NSP funding in 2008, and this program continues to provide substantial assistance toward the goal of greater housing affordability.

The City will continue to work with for-profit and non-profit developers and builders to break through barriers to affordable housing.

HOME/American Dream Downpayment Initiative (ADDI)

The City of Homestead does not receive a direct allocation of HOME or ADDI funds. However, the City does work in cooperation with Miami-Dade County to offer these programs to residents of Homestead.

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HOMELESS

Specific Homeless Prevention Elements

- 1. Source of Funds – Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homeless.**

All of the Entitlement Jurisdictions in Miami-Dade County work with the Homeless Trust through a partnership with the cities of Miami, Miami Beach, Hialeah, Homestead, Miami Gardens and North Miami to provide countywide Homeless Assistance Services. Funding for Homeless services goes directly to Miami-Dade County for regional distribution.

The City supports the efforts of the Continuum of Care and the Homeless Trust. In addition to working with the Continuum of Care, the City recognizes the efforts of the Community Partnership and Carrou Supportive Housing for their excellent work with the South Dade homeless population.

The City of Homestead has mirrored the priorities of the Homeless Trust as its regional service provider. The table below outlines the relative priorities of various categories of homeless needs within the Continuum of Care. Activities that are identified as "Medium" priorities will likely receive Consolidated Plan funding if the applicable formula grants to the City of Homestead are increased during the next five years. Activities that receive a "Low" priority will not receive Consolidated Plan funding over the next five years without an amendment to this Consolidated Plan.

A "Low" rating does not necessarily diminish the importance of these activities or indicate that there is no need for them in the City. Many activities that are assigned a "Low" priority for CDBG funding are nevertheless important needs for the community or high priorities for other sources of funding. Some activities receive "Low" ratings if they are funded under the County's programs, if the Consolidated Plan funding would be insufficient to have a meaningful impact on these needs, or if adequately funding them would result in minimal output or outcome accomplishments relative to the amount of funds expended at the expense of other priority programs.

Table III-4: Priority Homeless Needs Funding

Housing Continuum of Care	Individuals	Families	Funding Source
Emergency Shelter	Low	Low	Other, County
Transitional Housing	Low	Low	Other, County
Chronically Homeless	Medium	Medium	Other, County

2. Homelessness – In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

The Miami-Dade County Homeless Trust serves as the lead agency implementing a countywide strategy to serve homeless individuals and families throughout our community. The Homeless Trust pools the entitlement jurisdiction funds for all of Miami-Dade County to provide a wide variety of Homeless Assistance Programs.

All of the Entitlement Jurisdictions in Miami-Dade County work with the Homeless Trust through a partnership with the cities of Miami, Miami Beach, Hialeah, Homestead, Miami Gardens and North Miami to provide countywide Homeless Assistance Services. Each year the Homeless Trust meets with all of its entitlement partners to establish funding priorities for the upcoming year. The City of Homestead, in partnership with the Miami-Dade Homeless Trust, established the priority homeless needs identified in this plan.

The City of Homestead is fortunate to be in close proximity to the Community Partnership's South Miami-Dade homeless facility located at 28205 SW 125th Avenue, in unincorporated Miami-Dade County on former Air Force property. This campus-like facility has 300 beds and works in conjunction with a 454-bed facility in the City of Miami. The provision of homeless services is seamless. If the South Miami-Dade facility is at capacity, clients are sent to the Miami facility, and vice versa.

At the South Miami-Dade facility, the following services are offered to the homeless population:

- Housing for all homeless regardless of familial status (single men, married couples, children, etc.)
- A clinic operated in conjunction with Jackson Memorial (Public Health Trust)
- Three prepared meals every day
- Clothing, showers, and laundry
- Transportation, both via Community Partnership vehicles and Metro bus
- Complete case management
- Legal Aid
- Child care (Head Start)
- Job Development and training
- Adult and vocational classes
- Legal services

In addition, the Community Partnership's South Miami-Dade facility also partners with Veterans Affairs, Florida Department of Families, Social Security, Jewish Community Services, Bayview Community Health Associations, and New Horizon's Community Mental Health Association.

Although the Partnership tries to serve everyone who is homeless, the facility will not house or serve people with predatory or violent backgrounds because such clients would pose a risk to families as well as other clients and Partnership staff. All other homeless clients are accepted, including people discharged from correctional facilities.

In addition to the South Miami-Dade facility operated by the Community Partnership, there is a large transitional housing development being constructed adjacent to the South Miami-Dade facility on 50 acres. Carrfour Supportive Housing is completing Verde Gardens, a 145-unit apartment development for formerly homeless families. Several units are already completed and the rest will be open within the next 30 days. Financing for Verde Gardens was provided by the Miami-Dade Homeless Trust and the project was also supported by the Clinton Global Initiative University.

3. Chronic homelessness – The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

The City of Homestead will continue to work with the Miami-Dade Homeless Trust, Community Partnership, and Carrfour Supportive Housing over the next year to eliminate chronic homelessness by 2012.

Chronic Homelessness Strategy:

A. Coordinated Outreach to the Chronically Homeless - In April, 2005, the Miami-Dade County Homeless Trust executed a contract with Citrus Health Network for a County-Wide Chronic Homeless Outreach program based on the Philadelphia Model Coordinated Outreach Program which includes coordination between all outreach teams, licensed clinical staff, and a psychiatrist. This program is identifying and tracking all chronically homeless people in our Continuum of Care (CoC) via Homeless Management Information Strategies (HMIS) (including wireless laptop computers for outreach teams immediate HMIS access and referral services in the field), and providing targeted assessment, clinical, and primary health services, placement of clients into appropriate permanent supportive housing and treatment. All homeless outreach teams now have access to reciprocal information, which allows all of them to focus their efforts on target outreach services to specific individuals experiencing chronic homelessness.

B. Housing First – The Homeless Trust made funding Housing First, and other models serving the chronically homeless population the number one funding priority of new programs in this application.

C. General Obligation Bond - In November 2004, the voters of Miami-Dade County overwhelmingly passed a General Obligation bond. The Bond

included \$15 million in funding over the next 15-years specifically for the Homeless Trust, to be utilized for capital for permanent supportive housing. These units are earmarked for individuals experiencing chronic homelessness.

D. Expanded Safe Havens - At present, the Continuum has two Safe Havens located in diverse geographic areas. The Safe Haven model has proven highly effective in engaging the chronic homeless, especially those who are also impacted by mental illness. The Homeless Trust has been supportive and instrumental in obtaining \$1 million in capital funding from the County's Department of Housing and Community Development, and \$700,000 in operational funding from HUD to fund the relocation of Camillus House to a safe haven model. The Camillus House is a homeless shelter provider, serving a high percentage of chronically homeless individuals by offering overnight emergency shelter and a soup kitchen in downtown Miami. This relocation will allow chronic homeless individuals to be served in an indoor, low demand 125 bed open space Safe Haven, combined with mental health and substance treatment beds.

E. Jail Discharge Services – Improve discharge planning from systems most impacted by chronic homelessness, such as local jails, crisis units and hospitals: Misdemeanor arrests account for more than 60% of all homeless arrests. Often, homeless detainees are given "credit for time served," resulting in a very quick revolving door in and out of the criminal justice system. A highly successful jail outreach/discharge program targeting those individuals at release, primarily those released within 1-3 days of arrest, has been implemented inside the County Jail where all releases of homeless individuals are made. Outreach staff are co-located at the Jail and attend arraignments, bond hearings, work with the public defenders and court disposition specialists to identify chronic homeless individuals. Local Judges, the Public Defenders and the State Attorney's Office, and the Corrections and Local Law enforcement departments are all involved. This program provides transportation, assessment, case management, emergency housing, and access to the local Continuum of Care. This program is also tracking recidivism and following up on client placements.

- F. Criminal Justice Program- Through the efforts of a Homeless Trust Board member, Judge Steve Leifman, a highly successful and nationally recognized best practice model links chronically homeless mentally ill individuals meeting Baker Act criteria (voluntary/involuntary commitment) with case management, crisis stabilization services, and outplacement services into mental health crisis beds funded via the Homeless Trust. This program also provides crisis intervention team training to local police officers to encourage the appropriate treatment of mentally ill individuals and reduce harm to all involved. This program reduced recidivism from 1196 people a year prior to this program, to 70 people after the first year of implementation. A SAMHSA grant has been implemented providing case management and evaluation of this best practice model.
- G. HMIS- HMIS will offer access and linkages to the criminal mental health project, via a Health Foundation Grant and cooperative agreement, will allow a "super-case manager" to track chronically homeless clients across criminal justice, mental health, substance abuse, crisis stabilization units, and the Homeless Continuum of Care. Client Outcomes, cost analysis, and recidivism, will be evaluated via Florida International University.
- H. Mental Health Drop In Center - located in an area of high concentration of individuals experiencing chronic homelessness increased contact with case management services, with 651 individuals served since inception.
- I. Regional Planning Efforts - The Homeless Trust's Executive Director participates in the Florida Coalition for the Homeless Regional Planning Committee that is addressing regional strategies to end homelessness, local, regional and state strategies toward funding supportive housing.
- J. State Legislative Budget Request - The Homeless Trust has submitted a \$752,000 Legislative Budget Request to fund long term supportive housing initiatives for chronically homeless people with mental health/co-occurring disorders. This request is of course subject to the approval of the State Legislature and Governor.
- K. Arrest Information - In order to better track and offer services to chronically homeless individuals, the Homeless Trust is working with the Department of Corrections, the State Attorney's Office, and local law enforcement to modify the arrest forms to indicate whether a person is homeless at the time of arrest. This change, which was just agreed upon, will help identify homeless people upon entrance into the criminal justice system and will assist in discharge planning for those individuals.
- L. Florida Assertive Community Treatment (FACT) Team - The Florida Department of Children & Families administers two FACT teams, with a third dedicated FACT team designed to provide intensive wrap-around services

and housing allowances, to homeless individuals who are severely mentally ill, and those who are mentally ill with addiction disorders.

4. Homeless Prevention – The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

Through the Countywide Homeless Hotline, individuals and families at risk of homelessness are assessed and provided with or linked to appropriate services, including but not limited to: case management, rental assistance, mortgage assistance, utility assistance, and other services. FEMA funds available through the Emergency Food and Shelter Board, are used for the same purpose. The Greater Miami Prosperity Campaign via the Human Services Coalition provides Tax and Earned Income Tax Credit Assistance to individuals residing in Miami-Dade County Homeless Assistance Centers and in One Stop locations.

5. Discharge Coordination Policy – Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The Homeless Trust currently has executed interagency agreements with Department of Children & Families for youth exiting foster care, and 11th Judicial Circuit for mentally ill homeless individuals exiting jail who are homeless upon discharge, and outreach and assessment services at the County Jail, where all individuals who are deemed homeless upon arrest are discharged. These strategies are in place to ensure that individuals discharged from these other systems of care are not homeless upon release. The County's 10 Year Plan to End Homelessness has as a goal the development of a Memorandum of Understanding between the Homeless Trust, the Department of Children & Families, the Courts, the Department of Corrections and the Public Health Trust ensuring that the discharge of individuals from these systems is coordinated and does not result in homelessness.

Emergency Shelter Grants (ESG)

All ESG funds are distributed through Miami-Dade County, which receives \$750,000 annually. Homestead fully supports the Continuum of Care and provides intergovernmental coordination for these efforts when needed. Homestead does not receive ESG funding from HUD.

This year, all of the funding is being directed to Camillus House, Inc. to provide homeless services to 88 clients at Beckham Hall Emergency Shelter, located at 726 NE 1st Avenue in Miami.

COMMUNITY DEVELOPMENT

The City undertook an extensive effort to evaluate current eligible community development needs through public meetings and internal staff workshops. The primary community development activity identified for Homestead in 2011 is the Infiltration and Inflow Reduction Project. The project is a high priority for the City because, at this time, the city is not able to connect any additional residents or businesses to central sewer because the Wastewater Treatment Plant is at capacity. This project seeks to create capacity in the existing plant by correcting deficiencies in the existing sewer system that serves low to moderate neighborhoods.

The second community development project was identified through a Request for Proposal process intended for non-profit organizations that serve Homestead residents. One of the successful applicants was the Homestead Soup Kitchen, which intends to renovate their facility located at 105 SW 3rd Avenue in Homestead. Both projects are described more fully in the following narrative.

Infiltration and Inflow Reduction Project Summary

Location: Census Tracts 011202 and 011300

Amount: \$463,560

National Objective: LMI Benefit

Activity: Rehabilitation of Sewer System

Readiness to Proceed: Fall of 2011

The sewerage area in the City of Homestead is divided into 48 sewer collection basins each with defined service areas. The sewage is collected, pumped and transmitted to the City's Wastewater Treatment Plant for treatment and disposal.

Typically, the return flows to the wastewater system are 80% of the water consumed. This percentage is a "rule of thumb" factor, commonly used in the industry. The return flows for the City's sewer system average 117% indicating that excessive I/I exists since the sewer flows continuously exceed the metered water data.

Excessive I/I imposes an economical burden on the City of Homestead. Rainwater and groundwater, which normally does not require secondary treatment, enters the City's sanitary sewer system and increases the amount of wastewater being treated by the Homestead Wastewater Treatment Plant. Additionally, increased flow within the City's system translates to higher pumping costs and the unnecessary utilization of collection and transmission capacity.

The City of Homestead wants to perform an I/I Reduction Project where defects was found in the City's system and a reduction in the I/I realized thus improving the systems operation and avoidance of sewer overflows. To assist the City an environmental consulting firm was retained to provide the expertise and professional services necessary to implement the City program and fulfill its objectives. The City's I/I program is currently being conducted in three primary phases:

1. Monitoring to identify areas of high I/I concentration (Phase 1)
2. Sewer System Evaluation Surveys (SSES) to identify specific defects (Phase 2)
3. Rehabilitation to correct I/I defects (Phase 3)

The I/I Reduction Project follows a systematic, step-by-step approach to identify and repair I/I sources within the basins identified by the City for infiltration and inflow reduction study areas. This approach relies on the guidance and techniques presented on the EPA's Sewer Infrastructure Analysis and Rehabilitation Handbook (EPA/625/6-91/030)

The project's approach consists of the following tasks:

1. Flow Monitoring and Area Prioritization for SSES
2. SSES Planning & Coordination
3. Mobilization & Field Supervision
4. Detailed Manhole Inspections
5. Smoke Testing
6. Cleaning, TV Inspection and Videotaping
7. Dye Water Testing
8. Engineering Analysis and SSES Report
9. Rehabilitation Program Management
10. Rehab Program Organization in Terms of Technology, Quantities and Unit Cost
11. Contract Documents Preparation & Contractor Selection
12. Office Engineering Services
13. Resident Documentation Reports
14. Final Documentation Reports

Estimated Project Costs

The overall cost for the project, city-wide, is over \$3 million. The proposed funding is \$463,560 from CDBG.

Geographic Areas Served

The CDBG-funded portions of this project will benefit only low to moderate income neighborhoods. In particular, the project will focus on the western portion of the City, which is in Census Tracts 011202 and 011300, which are described in the following charts.

Census Tract 011202 Summary

Census Tract	Percent LMI	Total Pop	White	Percent White	Black	Percent Black	Other	Percent Other
011202	62%	7,514	5,656	75%	610.0	8%	1,248	17%

The census tract is also 59 percent Hispanic.

Census Tract 011300 Summary

Census Tract	Percent LMI	Total Pop	White	Percent White	Black	Percent Black	Other	Percent Other
011300	83%	7,442	2082	28%	4,437	60%	923	12%

Census Tract 011300 is 34 percent Hispanic.

Consequences of Inaction

Without implementation of the Infiltration and Inflow Reduction Project, there will be several negative impacts on the community and the low income population in particular. First, failure to create additional sewer plant capacity will inhibit growth City-wide, both commercial and residential. New houses and businesses will have difficulty being built or expanding if there is no capacity to treat sewage.

Second, the existing sewer system may also pose an environmental concern because there are fractures in the sewer pipes. This is not an ideal situation and could lead to contamination.

In short, this is a needed project that will assist a low income neighborhood by reducing infiltration and inflow, increasing sewer capacity, improving the environment, and creating additional capacity for residential and commercial growth.

Homestead Soup Kitchen

Location: 105 SW 3rd Avenue, Homestead

Amount: \$100,000

National Objective: LMI Benefit

Activity: Renovation of Facility that Feeds the Hungry

Readiness to Proceed: Fall of 2011

The soup kitchen prepares and serves not meals to the hungry in Homestead. It has been operating from its current facility since 1984. There have been no major renovations to the facility since Hurricane Andrew in 1992. The Homestead Soup Kitchen has identified the following items for the renovation project:

- Restrooms: Restrooms need to be repaired and brought up to current handicap accessibility code.
- Entrance: Modify as necessary for handicap accessibility compliance.
- Roof: Repair the roof to prevent leaks.
- Interior: Patch, paint, linoleum floor replacement, and concrete staining.
- Electrical: Upgrade interior lighting with energy efficient units.

- Air conditioning: Replace existing air conditioning units.
- Kitchen: Remove existing wood cabinets and replace with stainless steel shelving.

These improvements are necessary so the Homestead Soup Kitchen can continue to provide not meals to the neediest citizens of Homestead. The organization has provided reliable cost estimates and is ready to proceed.

Anti-Poverty Strategy

The proposed projects contained in this Action Plan will play a role in the City's anti-poverty strategy. In particular, the Homestead Soup Kitchen provides hot meals to anyone who is hungry. This service provides assistance to those in poverty and may help to maintain families with financial difficulties. The American Red Cross Hurricane Preparedness Project provides assistance to special needs and elderly populations that are generally very low income. This public service assists these individuals and promotes self-sufficiency in the event of a major storm event.

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NON-HOMELESS SPECIAL NEEDS

Non-homeless special needs is a broad category of funding that includes many populations in need of assistance. The City continues to support the efforts of Miami-Dade County and the activities funded through the SHIP, HOME, ESG, and HOPWA programs that provide non-homeless special needs assistance.

The City has elected to continue funding a public service offered through the American Red Cross that will serve a special needs population. The project is described in the following summary.

American Red Cross

Location: City Wide

Amount: \$15,000

National Objective: LMI Benefit

Activity: Hurricane Preparedness for Elderly and Special Needs

Readiness to Proceed: Fall of 2011

The American Red Cross submitted a proposal to institute a program called "Prepare Homestead." The program will target 150 low income, elderly and/or special needs households. Each household will receive an emergency kit that will include the following:

- Battery powered flashlight and batteries
- Battery powered radio and batteries
- Emergency Blanket
- 12-Hour Light Sticks
- High-energy snack bars
- Wet Wipes
- Breathing Mask
- Tarp
- Rain Poncho with Hood
- First Aid Kit
- Duct Tape
- Water (3 gallons)
- Water Container (2.5 gallons)
- Whistle

In addition to the emergency kits, each family will receive disaster preparedness training and education from the American Red Cross and its partners. Each participant will create a family emergency plan that will take into account the individual needs of every family. It is the experience of the Red Cross that low income families are the least likely to be prepared for major storms. Consequently, they are impacted the greatest and are more likely to be vulnerable in the aftermath of a storm. In addition, unprepared

residents create an additional burden on emergency services in the aftermath of disasters.

A similar program was previously funded by the City of Homestead. However, this proposal represents an enhanced public service because the target population is the elderly and special needs populations. The previous program, in contrast, was for the LMI population in general.

The American Red Cross has prepared a detailed budget and timeline. They are prepared to begin project implementation in the Fall of 2011.

Housing Opportunities for People with AIDS and Specific HOPWA Objectives

The City of Homestead does not administer HOPWA funds directly. All HOPWA funds in the County are administered by Miami-Dade County. The City fully supports the efforts of Miami-Dade County.

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SF 424

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of Submission	
August 2011		Application	Pre-application
Date Received by state	State Identifier	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Jurisdiction: City Of Homestead		121344	
Street Address Line 1: 790 Homestead Blvd.		Org. DUNS: 07-986-5820	
Street Address Line 2		Organizational Unit: Incorporated City	
City: Homestead, FL	Florida	Department: Finance	
33030	Country U.S.A.	Division	
Employer Identification Number (EIN):		County: Dade	
59-6000339		Program Year Start Date (10/1/2011)	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles Admin, Public Facilities, Public Services		Description of Areas Affected by CDBG Project(s) City-Wide	
\$723,200	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$0			
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$0			
\$Anticipated Program Income		Other (Describe)	
\$0			
Total Funds Leveraged for CDBG-based Project(s)			
\$0			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$0			
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$0			
\$Anticipated Program Income		Other (Describe)	
\$0			
Total Funds Leveraged for HOME-based Project(s)			
\$0			

Housing Opportunities for People with AIDS		14.241 HOPWA
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HOPWA-based Project(s)		

Emergency Shelter Grants Program		14.231 ESG
ESG Project Titles		Description of Areas Affected by ESG Project(s)
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts FL 25th	Project Districts FL 25th		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Evelin		Simpson
Title: Accounting Manager	Phone: (305) 224-4547	(305) 224-4569
eMail: esimpson@cityofhomestead.com	Grantee Website: www.cityofhomestead.com	Other Contact
Signature of Authorized Representative		Date Signed



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2___, 2___, 2___, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official	<input type="text"/>
<input type="text"/>	Date
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

<input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.**
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

<input checked="" type="checkbox"/> This certification does not apply. <input type="checkbox"/> This certification is applicable.
--

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

Jurisdiction

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

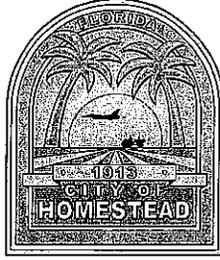
Name

Title

Address

City/State/Zip

Telephone Number



The City of Homestead Notice of Public Meeting Regarding:

- **The Community Development Block Grant (CDBG) Program**
- **Notice of Funding Availability for Public Facilities**
- **Public Comments Related to the 2011 Action Plan**
- **Community Development Needs**
- **Impediments to Fair Housing**

The City of Homestead will conduct a public meeting regarding the 2011 Community Development Block Grant (CDBG) program on **Wednesday, May 11, 2011** at 5:30 p.m., Homestead City Hall, 790 North Homestead Boulevard, Homestead, 33030.

The meeting will provide citizens the opportunity to comment on housing and community development needs, proposed activities, and program performance prior to the submittal of the 2011 Action Plan. It is anticipated that \$750,000 in CDBG funds will be available to the City in 2011. The actual amount will vary based on a final U.S. Department of Housing and Urban Development (HUD) budget for 2011.

The City will make approximately \$100,000 available to fund non-profit public facilities improvements. This amount is subject to change at the sole discretion of the City. Applications are available from the contact information listed below or the City's website and are due **May 31, 2011** by 5:00 pm. The Public Facilities funding will provide opportunities for non-profit organizations to assist the City in accomplishing Consolidated Plan Strategy 1: "Improving the Quality of Life for Homestead's most vulnerable populations." Funds will be provided to one or more organizations with an emphasis on capital projects. Citizens and interested parties are encouraged to provide comments on community development needs within the City of Homestead. In addition, the City will continue its efforts to identify impediments to Fair Housing and seeks public comment on the current state of Fair Housing within the City.

Questions regarding this notice should be directed to Evelin Simpson, Accounting Manager, City of Homestead, at (305) 224-4547, or esimpson@cityofhomestead.com. TTY (305) 248-7299.

A FAIR HOUSING/EQUAL OPPORTUNITY/HANDICAP ACCESS JURISDICTION

